Microsoft Word Advanced Outline

Domain 1: Mail merge
   1.1 Form letters
   1.2 Data sources for the recipient list
   1.3 Mailing labels and envelopes

Domain 2: Objects and backgrounds
   2.1 Objects
   2.2 Document backgrounds

Domain 3: Forms
   3.1 Form fields
   3.2 Form protection
   3.3 Sharing and securing documents

Domain 4: Macros
   4.1 Recording and running macros
   4.2 Modifying and deleting macros

Domain 5: Toolbar and keyboard customization
   5.1 Customizing the Quick Access toolbar
   5.2 Customizing keyboard shortcuts

Domain 6: Long documents
   6.1 Master documents
   6.2 Tables of contents and figures
   6.3 Indexes, bibliographies, and other references
   6.4 Bookmarks and cross-references
   6.5 Web frames

Domain 7: XML features
   7.1 Working with XML